

# INFORMATION RESOURCES

In every market a dealer must conduct his business according to the custom of the market, or he will not conduct it at all.

- Walter Bagehot

# INFORMATION RESOURCES

Here's where to contact the manufacturers of the office equipment, calculators, supplies, and reference material mentioned in the *"Consumer's Guide"* which may be of assistance for decision making on your project.

Brother International Corporation  
P.O. Box 341332  
Bartlett, Tennessee 38184-1332  
1-800-284-4357

Ask about Word Processor Model *"WP 5750 DS"*

Calculated Industries  
4840 Hyteck Drive  
Carson City, Nevada 89706  
1-800-854-8075

Ask about *"Construction Master IV"*

NEBS, Inc.  
500 Main Street  
Groton, Massachusetts 01470-9800  
1-800-225-6380

Ask about *"Check Register/Job Cost Journal"* (S499)

R.S. Means  
P.O. Box 800  
Kingston, Maine 02364-0800  
1-800-334-3509

Ask about the *"Residential Cost Data Guide"*

Another valuable resource for Decision Making are the numerous trade, professional, and consumer associations who establish construction standards and will provide product information.

An excellent beginning point to determine what product or service best fits your situation is to contact the appropriate association and request their criteria for making a particular decision. At the very least, Design Development should be complete so the Owner is able to provide reliable information when discussing their project. Without adequate preparation, most discussions are a waste of time.

For example: the National Kitchen and Bath Association has established building standards for kitchen and bath layout. As you discuss cabinetry layout for these rooms with an individual manufacturer, NKBA standards could certainly lead the way to a more productive discussion of what's best for you.

***When contacting an association, written communication is often preferred.*** A written communication accomplishes two important things. First, it causes you to think about why you need the information, and what precisely it is you want to know. Or, if you're simply in a search mode, you can request an association's catalog which lists their publications. Second, it avoids wasting precious time by asking a receptionist too many questions. Unless you immediately connect with a knowledgeable person in the right organization, you won't get the correct information. Also, many of your questions will require a response by an individual manufacturer rather than an association.

**Remember:** This is only the first stop on your "*shopping spree*" so don't get bogged down in details. At this point, your job is to better understand general construction standards and practices pertinent to your project.

By referring to a trade, professional, or consumer association, you'll be more able to make an educated decision regarding which type of product manufacturer or service provider is best for you. A logical next step after contacting appropriate associations would be to refer to Thomas Register of American Manufacturers or Sweet's General Building and Renovation Catalog File (See "*Recommended Reading*" section) for a firm who will supply a product or service to meet your needs.

## INFORMATION RESOURCES

Here's an alphabetical listing of those associations providing construction standards and practices. For a complete description of these associations, refer to the Encyclopedia of Associations in the reference section of your local library.

Acoustical and Insulating Materials Association  
205 West Touhy Avenue  
Park Ridge, Illinois 60068

Adhesive and Sealant Council  
1627 K Street Northwest  
Suite 1000  
Washington, D.C. 20006

Adhesive Manufacturers Association of America  
441 Lexington Avenue  
New York, New York 10017

Advanced Environmental Research Group  
Route 2, P.O. Box 2948  
Davis, California 95616

Air-Conditioning and Refrigeration Institute  
1815 North Fort Meyer Drive  
Arlington, Virginia 22209

Aluminum Association  
750 Third Avenue  
New York, New York 10017

American Arbitration Association  
140 West 51st Street  
New York, New York 10020

American Association of Nurserymen  
Suite 835, Southern Building  
Washington, D.C. 20005

American Concrete Institute  
P.O. Box 19150  
Detroit, Michigan 48219

American Council for Energy-Efficient Economy  
1001 Connecticut Avenue Northwest  
Suite 535  
Washington, D.C. 20036

American Forest and Paper Association  
1250 Connecticut Avenue Northwest  
Suite 200  
Washington, D.C. 20036

American Forest Institute  
1619 Massachusetts Avenue Northwest  
Washington, D.C. 20036

American Gas Association  
1515 Wilson Boulevard  
Arlington, Virginia 22209

American Hardboard Association  
1210 West Northwest Highway  
Palatine, Illinois 60067

American Hardware Manufacturers Association  
2130 Keith Building  
Cleveland, Ohio 44115

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American Home Lighting Institute  
230 North Michigan Avenue  
Chicago, Illinois 60601

American Homeowners Foundation  
1724 South Quincy Street  
Arlington, Virginia 22204

American Institute of Architects  
1735 New York Avenue Northwest  
Washington, D.C. 20006

American Institute of Building Design  
P.O. Box 2249  
Shelton, Connecticut 06484

American Institute of Planners  
917 - 15th Street Northwest  
Room 800  
Washington, D.C. 20005

American Institute of Steel Construction  
101 Park Avenue  
New York, New York 10017

American Institute of Timber Construction  
11818 Southeast Mill Plain Boulevard  
Suite 415  
Vancouver, Washington 98684-5092

American Insurance Association  
85 John Street  
New York, New York 10038

American Iron and Steel Association  
150 East 42nd Street  
New York, New York 10017

American Lighting Association  
435 North Michigan Avenue  
Suite 1717  
Chicago, Illinois 60611

American National Standards Institute  
11 West 42nd Street  
New York, New York 10036

American Plywood Association  
P.O. Box 11700  
Tacoma, Washington 98411-0700

American Society for Testing and Materials  
1916 Race Street  
Philadelphia, Pennsylvania 19103

American Society of Civil Engineers  
345 East 47th Street  
New York, New York 10017

American Society of Heating, Refrigerating,  
and Air-conditioning Engineers  
1791 Tillie Circle Northeast  
Atlanta, Georgia 30329

American Society of Landscape Architects  
1425 H Street Northwest  
Washington, D.C. 20005

## INFORMATION RESOURCES

American Society of Plumbing Engineers Research Foundation  
3617 Thousand Oaks Boulevard  
Suite 210  
Westlake, California 91362

American Society of Sanitary Engineering  
228 Standard Building  
Cleveland, Ohio 44113

American Solar Energy Society  
2400 Central Avenue  
Unit B-1  
Boulder, Colorado 80301

American Subcontractors Association  
1004 Duke Street  
Alexandria, Virginia 22314

American Walnut Manufacturers Association  
666 North Lake Shore Drive  
Room 1729  
Chicago, Illinois 60611

American Wind Energy Association  
1609 Connecticut Avenue Northwest  
Washington, D.C. 20009

American Wood Preservers Bureau  
P.O. Box 5283  
Springfield, Virginia 22150

American Wood Preservers Institute  
1945 Gallows Road, Suite 405  
Vienna, Virginia 22180



American Wood-Preservers Association  
P.O. Box 849  
Stevensville, Maryland 21666

Architectural Aluminum Manufacturers Association  
410 North Michigan Avenue  
Chicago, Illinois 60611

Architectural Woodwork Institute  
2310 South Walter Reed Drive  
Arlington, Virginia 22206-1199

Artist-Blacksmiths Association of North America  
P.O. Box 1181  
Nashville, Indiana 47448

Asphalt Institute  
Asphalt Institute Building  
College Park, Maryland 20740

Asphalt Roofing Manufacturers Association  
355 Lexington Avenue  
New York, New York 10017

Associated General Contractors of America  
1957 East Street Northwest  
Washington, D.C. 20006

Associated Specialty Contractors  
3 Bethesda Metro Center  
Suite 1100  
Bethesda, Maryland 20814

## INFORMATION RESOURCES

Association of Energy Engineers  
4025 Pleasantdale Road  
Suite 420  
Atlanta, Georgia 30340

Association for Preservation Technology  
Box 8178  
Fredericksburg, Virginia 22404

Better Heating-Cooling Council  
35 Russo Place  
P.O. Box 218  
Berkeley Heights, New Jersey 07922

Brick Institute of America  
11490 Commerce Park Drive  
Reston, Virginia 22091

Builders Book Source  
1801 4th Street  
Berkeley, California 94710

Builders Hardware Manufacturers Association  
60 East 42nd Street  
New York, New York 10165

Building Officials and Code Administrators International  
1313 East 60th Street  
Chicago, Illinois 60637

Building Research Institute  
2101 Constitution Avenue Northwest  
Washington, D.C. 20418

California Redwood Association  
405 Enfrente Drive  
Suite 200  
Novato, California 94949

Canadian Homebuilders Association  
200 Elgin Street  
Suite 702  
Ottawa, Ontario, Canada K2P 1L5

Canadian Log Builders Association International  
P.O. Box 1027  
Prince George, British Columbia, Canada V2L 4R9

Cast Iron Soil Pipe Institute  
2029 K Street Northwest  
Washington, D.C. 60521

Cedar Shake and Shingle Bureau  
515 - 116th Avenue Northeast  
Suite 275  
Bellevue, Washington 98004

Center for Accessible Housing  
P.O. Box 8613  
North Carolina State University  
Raleigh, North Carolina 27695

Center for Building Technology  
Building 226, Room B 250  
National Bureau of Standards  
Washington, D.C. 20234

## INFORMATION RESOURCES

Center for Environmental Design Research  
University of California  
390 Wurster Hall  
Berkeley, California 94720

Center for Maximum Potential Building Systems  
8604 F.M. 969  
Austin, Texas 78724

Center for Resourceful Building Technology  
P.O. Box 3413  
Missoula, Montana 59806

Center for Understanding the Built Environment  
5328 West 67th Street  
Prairie Village, Kansas 66208

Ceramic Tile Institute  
700 North Virgil Avenue  
Los Angeles, California 90029

Clay Products Association  
597 York Road  
Elmhurst, Illinois 60126

Concrete Reinforcing Steel Institute  
228 North LaSalle Street  
Chicago, Illinois 60601

Conservation and Renewable Energy Inquiry and Referral Service  
Box 8900  
Silver Spring, Maryland 20907

Construction Specifications Institute  
1717 Massachusetts Avenue Northwest  
Washington, D.C. 20036

Consumer Information Center  
18 F Street NW  
Room G-142  
Washington, D.C. 20405

Copper Institute  
50 Broadway  
New York, New York 10004

Council of American Building Officials  
5203 Leesburg Pike, Suite 708  
Falls Church, Virginia 22041

Council of Forest Industries of British Columbia  
555 Burrard Street, Suite 1200  
Vancouver, British Columbia, Canada V7X 1S7

Division of Building Research of Canada  
Montreal Road  
Ottawa, Ontario, Canada K2P 1L5

Door and Hardware Institute  
7711 Old Springhouse Road  
McLean, Virginia 22102

Earth Systems Development Institute  
P.O. Box 1217  
Corrales, New Mexico 87048

INFORMATION RESOURCES

Electric Heating Association  
437 Madison Avenue  
New York, New York 10022

Energy Efficient Building Association  
Technology Center  
University of Southern Maine  
Gorham, Maine 04038

Environmental Action Resource Service  
P.O. Box 8  
Farisita, Colorado 81037

Expanded Shale, Clay, and Slate Institute  
1041 National Press Building  
Washington, D.C. 20004

Facing Tile Institute  
111 East Wacker Drive  
Chicago, Illinois 60601

Federal Housing Administration  
451 - 7th Street Southwest  
Washington, D.C. 20411

Fine Hardwoods Association  
666 North Lake Shore Drive  
Chicago, Illinois 60611

Florida Solar Energy Center  
Public Information Office  
300 State Road 401  
Cape Canaveral, Florida 32920

Forest Products Research Society  
Information Services  
2801 Marshall Court  
Madison, Wisconsin 53705

Gas Appliance Manufacturers Association  
1901 North Moore Street  
Suite 1100  
Arlington, Virginia 22209

Gypsum Association  
201 North Wells Street  
Chicago, Illinois 60601

Hardwood Plywood Manufacturers Association  
2310 South Walter Reed Drive  
Arlington, Virginia 22206

Home Ventilating Institute  
230 North Michigan Avenue  
Chicago, Illinois 60601

Housing and Urban Development User  
Box 280  
Germantown, Maryland 20874-0280

Illuminating Engineering Society  
345 East 47th Street  
New York, New York 10017

Indiana Limestone Institute of America  
Stone City Bank Building, Suite 400  
Bedford, Indiana 47421

## INFORMATION RESOURCES

Institute for Community Economics  
151 Montague City Road  
Greenfield, Massachusetts 01301

Insulated Steel Door Institute  
30200 Detroit Road  
Cleveland, Ohio 44145

International Association of Lighting Designers  
18 East 16th Street  
Suite 208  
New York, New York 10003

International Association of Plumbing and Mechanical Officials  
20001 South Walnut Drive  
Walnut, California 91789

International Association of Stone Restoration and Conservation  
36 West Gay Street  
Suite 304  
Columbus, Ohio 43215

International Conference of Building Officials  
50 South Los Robles  
Pasadena, California 91101

International Institute for Bau-Biologie & Ecology  
P.O. Box 387  
Clearwater, Florida 34615

International Masonry Institute  
823 15th Street Northwest, Suite 1001  
Washington, D.C. 20005



Iron League of Chicago  
228 North LaSalle Street  
Chicago, Illinois 60601

Lightning Protection Institute  
P.O. Box 1039  
Woodstock, Illinois 60098

Log Builders Association of New Zealand  
R.D. #2  
Masterton, New Zealand

Maple Flooring Manufacturer's Association  
424 Washington Avenue  
Oshkosh, Wisconsin 54901

Marble Institute of America  
1984 Chain Bridge Road  
McLean, Virginia 22101

Masonry Heater Association of North America  
11490 Commerce Park Drive  
Reston, Virginia 22091

Masonry Institute of America  
2550 Beverly Boulevard  
Los Angeles, California 90057

Midwest Plan Service  
Iowa State University  
122 Davidson Hall  
Ames, Iowa 50011

INFORMATION RESOURCES

National Association of Architectural Metal Manufacturers  
221 North LaSalle  
Chicago, Illinois 60601

National Association of Home Builders  
NAHB Bookstore  
15th and M Streets Northwest  
Washington, D.C. 20005

NAHB National Research Center  
400 Prince George's Boulevard  
Upper Marlboro, Maryland 20772

National Builders' Hardware Association  
1290 Avenue of the Americas  
New York, New York 10019

National Bureau of Standards  
U.S. Department of Commerce  
Washington, D.C. 20234

National Center for Appropriate Technology  
Box 3838  
Butte, Montana 59702-3838

National Concrete Masonry Association  
P.O. Box 781  
Herndon, Virginia 22070

National Conference of States on Building Codes and Standards  
505 Huntmar Park Drive  
Suite 210  
Herndon, Virginia 22070

National Council for the Housing Industry  
1201 15th Street NW  
Washington, D.C. 20005

National Earth Shelter Builders Association  
110 South Greeley  
P.O. Box 268  
Stillwater, Minnesota 55082

National Electrical Manufacturers Association  
155 East 44th Street  
New York, New York 10017

National Fenestration Rating Council  
1300 Spring Street  
Silver Spring, Maryland 20910

National Fire Prevention Association  
1 Batterymarch Park  
P.O. Box 9101  
Quincy, Massachusetts 02269-9101

National Forest Products Association  
1250 Connecticut Avenue Northwest  
Suite 200  
Washington, D.C. 20036

National Hardwood Lumber Association  
59 East Van Buren Street  
Chicago, Illinois 60605

National Institute of Building Sciences  
1201 L Street Northwest, Suite 400  
Washington, D.C. 20005

## INFORMATION RESOURCES

National Institute for Occupational Safety and Health  
Department of Health and Human Services  
5600 Fishers Lane  
Rockville, Maryland 20857

National Kitchen and Bath Association  
687 Willow Grove Street  
Hackettstown, New Jersey 07840

National Kitchen Cabinet Association  
334 East Broadway  
Suite 248  
Louisville, Kentucky 40202

National Mineral Wool Insulation Association  
211 East 51st Street  
New York, New York 10022

National Oak Flooring Manufacturers Association  
P.O. Box 30009  
Memphis, Tennessee 38173-0009

National Paint and Coatings  
1500 Rhode Island Avenue Northwest  
Washington, D.C. 20005

National Particleboard Association  
18928 Premiere Court  
Gaithersburg, Maryland 20879

National Roofing Contractors Association  
O'Hare International Center  
10255 West Higgins Road, Suite 600  
Rosemont, Illinois 60018

National Safety Council  
425 North Michigan Avenue  
Chicago, Illinois 60611

National Sanitation Foundation  
3475 Plymouth Road  
Ann Arbor, Michigan 48105

National Sash and Door Jobbers Association  
2300 East Devon Avenue  
Suite 166  
Des Plaines, Illinois 60018

National Slate Association  
455 West 23rd Street  
New York, New York 10011

National Small Flows Clearinghouse  
P.O. Box 6064  
Morgantown, W. Virginia 26506

National Society of Professional Engineers  
2029 K Street Northwest  
Washington, D.C. 20006

National Solar Heating and Cooling Information Center  
P.O. Box 1607  
Rockville, Maryland 20850

National Terrazzo and Mosaic Association  
716 Church Street  
Alexandria, Virginia 22314

## INFORMATION RESOURCES

National Tile Roofing Manufacturers Association  
3127 Los Feliz Boulevard  
Los Angeles, California 90039

National Wood Flooring Association  
233 Old Meramec Stations Road  
Manchester, Missouri 63021

National Wood Window and Door Association  
1400 East Touhy Avenue  
Des Plaines, Illinois 60018

National Woodwork Manufacturers Association  
400 West Madison Street  
Chicago, Illinois 60606

Northeast Sustainable Energy Association  
23 Ames Street  
Greenfield, Massachusetts 01301

Northeastern Lumber Manufacturers Association  
272 Tuttle Road  
P.O. Box 87A  
Cumberland Center, Maine 04021

Painting and Decorating Contractors of America  
3913 Old Lee Highway  
Suite 33-B  
Fairfax, Virginia 22030

Passive Solar Industries Council  
125 South Royal Street  
Alexandria, Virginia 22314

Ponderosa Pine Woodwork Association  
39 South LaSalle Street  
Chicago, Illinois 60603

Porcelain Enamel Institute  
1900 L Street Northwest  
Washington, D.C. 20036

Portland Cement Association  
5420 Old Orchard Road  
Skokie, Illinois 60076

Poured Concrete Wall Contractors Association of America  
825 East 64th Street  
Indianapolis, Indiana 46220

Power Tool Institute  
501 West Algonquin Road  
Arlington Heights, Illinois 60005-4411

Reflective Insulation Manufacturers Association  
661 East Monterey Avenue  
Pomona, California 91767

Rocky Mountain Institute  
1739 Snowmass Creek Road  
Snowmass, Colorado 81654-9199

Sealant, Waterproofing & Restoration Institute  
3101 Broadway  
Suite 585  
Kansas City, Missouri 64111

## INFORMATION RESOURCES

Sealed Insulating Glass Manufacturers Association  
111 East Wacker Drive  
Suite 600  
Chicago, Illinois 60601

Small Homes Council  
Universtiy of Illinois at Urbana-Champaign  
One East St. Mary's Road  
Champaign, Illinois 61820

Society for the Preservation of New England Antiquities  
Harrison Gray Otis House  
141 Cambridge Street  
Boston, Massachusetts 02114

Society of American Registered Architects  
111 East Wacker Drive  
Chicago, Illinois 60601

Society of American Wood Preservers  
1501 Wilson Boulevard  
Suite 1004  
Arlington, Virginia 22209

Society of the Plastics Industry  
250 Park Avenue  
New York, New York 10017

Solar Energy Industries Association  
777 North Capitol Street Northeast  
Suite 805  
Washington, D.C. 20002



Solar Technology Institute  
P.O. Box 1115  
Carbondale, Colorado 81623-1115

Southern Building Code Congress  
1116 Brown-Marx Building  
Birmingham, Alabama 35203

Southern Cypress Manufacturers Association  
1614 Berwick Road  
Jacksonville, Florida 32207

Southern Forest Products Association  
P.O. Box 52468  
New Orleans, Louisiana 70152

Southern Hardwood Lumber Manufacturers Association  
805 Sterick Building  
Memphis, Tennessee 38103

Steel Door Institute  
2130 Keith Building  
Cleveland, Ohio 44115

Steel Window Institute  
2130 Keith Building  
Cleveland, Ohio 44115

Structural Board Association  
45 Sheppard Avenue East  
Suite 442  
Willowdale, Ontario, Canada M2N 5M6

INFORMATION RESOURCES

Structural Clay Products Institute  
1750 Old Meado Road  
McLean, Virginia 22101

Structural Insulated Panel Association  
1090 Vermont Avenue Northwest  
Suite 1200  
Washington, D.C. 20005

Stucco Manufacturer's Association  
15926 Kittridge Avenue  
Van Nuys, California 91406

Superinsulation Information Service  
56 John F. Kennedy Street, Suite 7  
Cambridge, Massachusetts 02138

Taliesin Fellowship  
Taliesin West  
Scottsdale, Arizona 85261  
1-602-860-2700

Tile Council of America  
P.O. Box 326  
Princeton, New Jersey 08542-0326

Timber Framers Guild of North America  
P.O. Box 1046  
Keene, New Hampshire 03431

Underground Space Center  
790 Civil and Mineral Engineering Building  
500 Pillsbury Drive Southeast  
Minneapolis, Minnesota 55455

Underwriters Laboratories  
333 Pfingsten Road  
Northbrook, Illinois 60062

United States Department of Agriculture  
Forest Products Laboratory  
One Gifford-Pinchot Drive  
Madison, Wisconsin 53705

United States Department of Commerce  
National Technical Information Service  
5285 Port Royal Road  
Springfield, Virginia 22161

United States Department of Energy  
National Energy Information Center  
Forrestal Building  
Room 1F-048  
Washington, D.C. 20585

United States Department of Energy  
Office of Scientific and Technical Information  
P.O. Box 62  
Oak Ridge, Tennessee 37831

United States Department of Housing and Urban Development  
See address for "HUD User"

United States Department of the Interior  
National Park Service  
Preservation Assistance Division  
P.O. Box 37127  
Washington, D.C. 20013-7127

INFORMATION RESOURCES

United States Department of Labor  
Occupational and Health Administration  
Publication Distribution  
Room S-2403  
Washington, D.C. 20210

United States Government Printing Office  
Superintendent of Documents  
Washington, D.C. 20402

Vinyl Siding Institute  
355 Lexington Avenue  
New York, New York 10017

Western Red and Northern White Cedar Association  
P.O. Box 2786  
New Brighton, Minnesota 55112

Western Red Cedar Lumber Association  
Yeon Building  
522 SW 5th Avenue  
Portland, Oregon 97204

Western Wood Products Association  
Yeon Building  
522 SW 5th Avenue  
Portland, Oregon 97204

Wood Heating Alliance  
1101 Connecticut Avenue Northwest  
Suite 700  
Washington, D.C. 20036